

Message

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**From:** Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]  
**Sent:** 3/21/2017 2:24:07 PM  
**To:** Jefferson, Gayle [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=99047cbcec854c28a467daf92e8bd6dc-GJeffers]  
**Subject:** FW: Tahoe Request

FYI.

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**From:** Randall, Brenda  
**Sent:** Tuesday, March 21, 2017 10:20 AM  
**To:** Allen, Reginald <Allen.Reginald@epa.gov>  
**Cc:** Morina, Lenée <Morina.Lenée@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>  
**Subject:** Tahoe Request

Good morning Mr. Allen,

The EAS Procurement Request to lease the 2017 Tahoe has been completed and submitted to Mardiko for funding and approval. Mr. Allen, if you have any additional questions, please don't hesitate to give me a call. Thanks, Brenda

**Very Respecfully,**

**Brenda R. Randall**  
**Facilities Management & Services Division**  
**Headquarters Services Branch**  
**(Office) 202-564-4518**

*"Everyday is a day of new Mercy, we should treat it as if it's our last"*

## Message

**From:** Randall, Brenda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C12608BC3E3F4E56BF9AFC0D1558B1F4-BRANDALL]  
**Sent:** 10/26/2017 8:34:18 PM  
**To:** Gibson, Dave [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=916ba441f6604814abe9ed28ae6eff62-Gibson, Dave]; Daniels, Alva [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8711287453ad4bcaaf95fd6ecc0b1ea3-Daniels, Alva]  
**CC:** Wilson, Conan [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8f7a5406f33b47038f3ce0ccc7fbe817-Wilson, Conan]; Metoyer, Bryford [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0550d10f02dc4d488fe856a0183564ef-BMETOYER]; Sampson, Rickie [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d08ee74030784344ae30c1e38071df3f-Sampson, Ri]; Jefferson, Gayle [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=99047cbcec854c28a467daf92e8bd6dc-GJeffers]; Morina, Lenée [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4f60943342348028f52771a9bdc50d6-Lmorina]  
**Subject:** GSA Used Vehicles

Hi Dave,

Can someone on your staff please assist me with this vehicle lease request? We are seeking to lease from GSA a gently used Suburban, for the Deputy Assistant Administrator. This vehicle must be black on black, low mileage, clean inside and outside and without any dents. We also need this vehicle within 30 days or less. Please let me know if you need any additional information. Thanks, Brenda

**Very Respectfully,**

**Brenda R. Randall**  
**Facilities Management & Services Division**  
**Headquarters Services Branch**  
**(Office) 202-564-4518**

*"Everyday is a day of new Mercy, we should treat it as if it's our last"*

Delivery Report

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**From:** Baker, Philip [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A62626C491E04ACA82F5BDD2CB93AA6B-BAKER, PHIL]  
**Sent:** 7/23/2018 2:12:25 PM  
**To:** Morina, Lenae [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4f60943342348028f52771a9bdc50d6-Lmorina]  
**Subject:** Read: Administrator's Chevy Tahoe  
**Importance:** High

## Your message

**To:** Hall, Tomeka  
**CC:** Baker, Philip  
**Subject:** Administrator's Chevy Tahoe  
**Sent:** 7/23/2018 10:23:38 AM

was read 7/23/2018  
on 2:12:17  
PM

## Your message

To: Baker, Philip  
Subject: Administrator's Chevy Tahoe  
Sent: Monday, July 23, 2018 6:23:38 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Monday, July 23, 2018 10:12:17 AM (UTC-05:00) Eastern Time (US & Canada).

Message

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**From:** Randall, Brenda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C12608BC3E3F4E56BF9AFC0D1558B1F4-BRANDALL]  
**Sent:** 4/25/2017 7:25:29 PM  
**To:** Jackson, Benita [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8c188f12a62945b4ac93b1fb5b1de57e-Jackson, Benita]  
**Subject:** URGENT -- PR-OARM-17-00311

Hi Benita,

Please HOLD this PR. We are in the process of amending this order. The Administrator no longer wants a Tahoe he now wants a Suburban. I am currently working on the revised IGCE and getting a revised quote. Please give me a call in the morning, to let me know who is working on this order on your team. Someone from the Administrator's office will be calling your Supervisor requesting to expedite this request. Thanks, Benita

**Very Respecfully,**

**Brenda R. Randall**  
**Facilities Management & Services Division**  
**Headquarters Services Branch**  
**(Office) 202-564-4518**

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Message

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**From:** Randall, Brenda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C12608BC3E3F4E56BF9AFC0D1558B1F4-BRANDALL]  
**Sent:** 7/12/2017 2:56:46 PM  
**To:** Walker, Sabrina [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=850a0604c0aa47588b00c7b2a2514c31-Walker, Sab]; Walker, Jacqueline [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ca4e972c3ca640e3a65d7125357dbb17-Walker, Jacqueline]  
**Subject:** FW:  
**Attachments:** image2017-07-12-093925.pdf

Hello Ladies,

Attached is a copy of the Administrator's Suburban tag. Thanks, Brenda

**From:** DC-WJCW-B200F-M@epa.gov [mailto:DC-WJCW-B200F-M@epa.gov]  
**Sent:** Wednesday, July 12, 2017 9:39 AM  
**To:** Randall, Brenda <Randall.Brenda@epa.gov>  
**Subject:**